



Charter  
and  
regulations  
for  
Malmö Roddklubb



English version

# CHARTER for MALMÖ RODDKLUBB

*Malmö Roddklubb (MRK) was established on 22 November 1883, initiated by the wholesale dealer Lorens Beijer, who also became the first chairman of the club. It was decided that the establishing date for the association should be 1 January 1884. The other founders were:*

*Harbour master Carl Annerstedt  
Wholesale dealer Erik Appelberg,  
Navy director Fredrik Arosenius  
Wholesale dealer Harald Bager  
Major Fredrik Berling and  
Consule Gustaf Thomée*

## COMMON STIPULATIONS

### §1 Purpose

The purpose of the association is to grow an interest for and capability in recreational and competitive rowing and to initiate a good comradeship among the members. The club has to work for a doping free sport.

### §2 Membership

There are three member categories: members, life members and honorary members. Anyone who wants to support the club and its purpose is entitled to a membership. The application can be made as a single person or as a family, where each member of the family

is regarded as a club member. The application can be denied if there are reasons to believe that the applicant will work against the intentions of the club or in other ways hurt the interests of the association.

In the decision for refusal, the reasons must be presented. Within three weeks, the applicant can appeal the decision to Svenska Roddförbundet (SR) [the Swedish Rowing Association]. The membership application must be followed by a paid membership fee and any other fees decided at an annual meeting. A person who has been a member for at least and makes a one-time payment of ten annual fees is regarded as a life member.

A person who has shown special merits to promote the principles of the club can be selected to become an honorary member. An honorary member is appointed at a club meeting, see §8, after being suggested by the board. The honorary member has the same privileges as other members.

A member who has not paid the stipulated annual fees for two years is considered not to have fulfilled the obligations to the club and will forfeit his or her membership.

### **§3 Fees**

The membership fee must be paid before 1 March. Members who wish to participate in the training and rowing at the club must, besides the membership fee, also pay the training fee, which is decided at an annual meeting.

During illness, a longer unemployment or other distressing circumstances, the board can grant relief of stipulated fees, after a written application from the member.

On suggestion from the board, other fees can be decided at a club meeting, but only for one year at a time. Such a decision is not considered a change of the charter.

Life members and honorary members do not pay any annual fees.

### **§4 The Board**

Club matters are run by a board, consisting of a chairperson, six members and a deputy member. The deputy member may participate in board meetings but is only allowed to vote if the board is not numerically complete.

Any member, who is allowed to vote according to §6, can be elected as a member or deputy member to the board. The election of board members can be made by closed ballots.

The chairperson of the board is elected for one year at the annual meeting. Other members of the board are elected for two years. A deputy member is elected for one year. Besides the chairperson, three members of the board are up for re-election each year.

Within itself, the board appoints a chairperson, secretary, treasurer, boatsman, club captain and others. The chairperson and treasurer each sign for the “firm” of the club.

A resigning board member has to give a testimony to the board, concerning his or her area of responsibility, etc. The working and financial year is between 1 January and 31 December.

The board meets after summons from the chairperson or someone that he or she has decreed, and the meeting forms a quorum if at least half of the board is present. Decisions are made through simple vote predominance, but at equal votes, the chairperson casts the tie-breaking vote.

The chairperson is the official representative of the club. He or she directs negotiations and discussions and oversees that the rules of the club are followed. The chairperson keeps the prizes, won by the club, if they cannot be stored in a safe place in the club house. In absence of the chairperson, the vice chairperson steps in.

The secretary writes the minutes at board and club meetings,

keeps the members list and takes care of the club correspondence. The secretary also reads the minutes and writings from SR, helps the members apply for the rowing pin and writes suggestions for the annual report.

The treasurer receives all fees, pays all invoices for the club and does the bookkeeping. At every board meeting, he or she presents the financial state of the club, which should be noted in the minutes.

The bookkeeping shall be finished by 31 December and available for the auditors by 15 January.

The boatsman maintains the boat material and the equipment. The boatsman shall also work to keep the boats and equipment usable and suggest to the board about larger repairs or purchases of new material.

The sport activities of the club are preferably handled by the club captain. Together with the board, he or she selects a number of boat masters, and between them the club captain distributes the work according to a fixed plan. A boat master can be a coach, a rowing instructor and so on. A boat master is responsible to the club captain.

The club captain, together with the board and the instructor or coach, oversees the teaching and training of the members, suggests, arranges and keeps minutes of competitions, suggests or arranges competitions and see that new members are taken care of and get adequate instruction and training.

The board is responsible for the assets of the club. The boat house, boats, material, inventory and prizes have to be satisfactorily insured against fire and burglary. The auditors have to give a specific note about this in their annual report. The club or board

is not responsible for misfortunes that may occur to a member or his or her belongings.

### **§5 Auditors**

Auditors should be selected, within or outside the club, from people who have knowledge about bookkeeping and financial balancing. The auditors are selected at the same time as the board, and they shall examine the bookkeeping and minutes of the club and the administration during the year. They should receive the bookkeeping from the treasurer together with the verifications not later than on 15 January.

A written auditor's report of the responsibility of the board must be presented to the board on 31 January. The auditors shall specifically report on insurances and suggestions from the board about items, which are written off. They may at any time during the year examine the bookkeeping and cash.

There must be a deputy auditor.

### **§6 Suffrage**

Members 18 years of age and older who have belonged to the club for at least one year and paid all fees, honorary members and life members may vote. Voting cannot be made by proxy.

### **§7 Election and voting**

The election is open, unless someone asks for closed ballot. If the votes are equal, it is the chairperson who casts the tie-breaking vote. If the votes are equal at balloting, the final decision is made by lot. Selection of board and accountants is made by balloting, if demanded. The board cannot vote for auditors.

## **§8 Club meetings and so-called annual and autumn meetings**

Ordinary club meetings should be held twice a year, the annual meeting not later than on 28 February, the autumn meeting not later than on 30 September. Time and place are decided by the board and they must summon three weeks ahead of the meeting, followed by an agenda according to the club charter.

Every member has the right to send in motions, which have to be presented to the board at least one month prior to the annual meeting.

### **Annual meeting**

At the annual meeting the following is to be discussed and entered in the minutes:

1. *Confirmation of electoral vote*
2. *Election of chairperson and secretary for the meeting*
3. *Election of two approvers of the minutes and counters of votes*
4. *Question if the meeting has been called for properly*
5. *Confirmation of agenda for the meeting*
6. *Board report and annual book-keeping and financial status*
7. *Auditors' report about administration and management from the board*
8. *Question about freedom of responsibility for the board for the year*
9. *Decision about member fees*
10. *Decision about working plan and financial plan for the upcoming year*
11. *Discussion about suggestions from the board and incoming motions*
12. *Election of:*
  - a) *Chairperson of the board for one year*
  - b) *Three members of the board for two years*
  - c) *One deputy member for one year*
  - d) *Two auditors and one deputy auditor for one year. In this election the board members cannot participate*

e) *Three members of election committee for one year, from whom one is selected chairman, and*

f) *Representatives for meetings where the club has the right to be represented by delegates.*

13. *Questions that have been reported under §5. Decisions about major financial or otherwise vital important meaning for the club or members cannot be decided if it has not been mentioned in the summons for the meeting*

At the August meeting – autumn meeting - the activities during summer should be reported and the plans for autumn and winter training presented. The club captain will report about the status of the boat material and tell about maintenance and repairs during autumn and winter.

Extra club meetings can be called by the board when the circumstances so demand. When at least 25% of the active members, who have the right to vote according to §6, in writing demand an extra meeting for discussion of a given question, which cannot wait until the next ordinary meeting, the board must call for such a meeting within 14 days. At this meeting only the question, given in the call, should be proceeded.

The meeting can form a quorum with the number of participants who attends the meeting.

### **§9 Competitions**

The working program of the year is settled by the board, together with the club captain and coach.

The board decides if and in which different regattas the club will participate and if the club should arrange and invite clubs to competitions. If so, consideration must be made for the financial status of the club and the board cannot make the club responsible for larger costs or losses than is relevant to the significance of

the regatta and results desired. In decisions about participating in competitions the treasurer always has to have a say.

No member can represent the club in regattas without permission from the board. No one should participate without having a physical examination. A member who applies for or is selected to participate has to be aware of his or her moral responsibility to the club and members.

When competing at regattas, the rowers must be dressed in a competition uniform, the racing colours of the club.

## **SPECIAL RULES**

*These special rules are considered as parts of the charter but can be changed by the board when needed and for the development of the club.*

### **§10 Rules of order**

The board draws up and settles rowing rules, rowing instructions for beginners and such rules of order that are important for safety, comfort and hygiene.

## **§11**

### **A. Responsibility**

When joining the club, a member promises to follow its charter and rules. He/she must compensate the club for damage he or she has caused through carelessness or disorder. The board can also exclude the member from rowing during longer or shorter time periods through united decree. A member is expected to contribute to the well-being of the club in participating in its activities.

### **B. Complaints**

Complaints from a member should be made in writing to the chairperson of the board.

### **C. Club colours**

The official colours of the club are blue and white.

### **The Flag**

The flag is rectangular, divided in four fields with two parallel lines. The outer upper and inner lower fields are blue and the other two are white. The flag was composed in 1905 by factory manager Emil Malmsten.

### **The Competition Uniform**

Since 1974, the competition uniform is black with yellow patterns, with the text "Malmö Roddklubb 1884", as well as the griffin.

### **D. Resignation**

Members who wish to resign from the club must inform the secretary in writing before the beginning of the rowing season, on 1 May at the latest. The resignation shall be discussed at the next upcoming board meeting. A written acknowledgement from the secretary sets the member free from membership.

### **E. Expelling**

Members can be expelled for the following reasons:

- When he or she has not pay fees according to charter or if he/she does not compensate the club for damage according to clause A.
- When he/she does not follow rules, despite several warnings

- When he/she breaks honour rules or otherwise acts in such ways that it can damage the reputation of the club.

Furthermore, the board can request a member to write a resignation letter. Such a decision should be sent to the party concerned. Although, he/she has the right to challenge the decision at the next club meeting. Such a complaint should be on the agenda for the club meeting. The party concerned must be called to this meeting.

### **F. Changing of charter and dissolution**

Suggestions for changing of the club's charters or dissolution of the club can only take place at an ordinary club meeting and must be presented to the board in writing at least one month prior to the meeting. The board has to discuss and at the meeting present the suggestions and also its own opinion.

To dissolve the club at least two thirds of the votes have to be in favour, and the question has to be mentioned in the call for the meeting. The decision must be made at two club meetings, of which one has to be an ordinary meeting.

Should the club be dissolved, its assets should be used to advance the sport of rowing and the decision how to use the club's assets shall be made at the same time as the decision about dissolution.

In case of dissolution RIKSIDROTTSFÖRBUNDET [The Swedish Sports Confederation] must be informed immediately together with message about disposition of the assets. A copy of the minutes where the decision about dissolution was discussed plus a copy of the auditor's report has to be enclosed. Special consideration has to be made concerning payment to the tenancy agreement between MALMÖ STAD and the club.

### **G. Legal status of the club**

As the club since 1905 belongs to RIKSIDROTTSFÖRBUNDET, it has obeyed their charter, and also SVENSKA RODDFÖRBUNDETS charter and rules.

*These charters were accepted at an ordinary club meeting on 2 June 1940.*

*The latest revision was made in 2015.*

*Decided in April 2016.*

# ROWING REGULATIONS for MALMÖ RODDKLUBB

## **Members' responsibility**

Every member must follow these and other regulations for Malmö Roddklubb and conduct themselves in a good way in and around the club house in connection with rowing or while wearing a uniform with the club name.

## **Usage of boat**

Using the material at the club is only permitted for members or visiting rowers. The material can only be used with numerically complete crew and with a coach in each boat. The crews can reserve boats and oars for permanent periods. Likewise, the boats can only be used according to the rowing schedule, which is decided by the board for each season and should be posted in the boathouse.

Only the assigned oars for each boat may be used. The oars have the name of the boat and are placed in special marked racks.

On special occasions, the club captain can make changes to the rowing schedule that are appropriate.

The boats should be handled with the greatest care. A boat may not be used if the heel in one of its foot stretchers has a moving ability of more than 7 cm.

## **Daily maintenance**

After usage, the rowers shall immediately carefully rinse and dry off the boat and riggers.

The boats shall be emptied out of water. All hatches should be open when the boats are kept in the boathouse.

Swivels shall be closed and pointing inwards. The oars should be dried off and put back on the racks. The stroke (coach) is responsible for this, boat and rigs. The boats shall be emptied from water. All hatches shall be open when the boats are kept in the boathouse. Swivels shall be closed and bent into the boat. The oars should be dried and put back into its racks. The stroke (coach) is responsible for this.

## **Damages to the material**

Damages should be reported immediately to the boatsman or club captain. A notice should be made on the board beside the rowing journal. If the damage happened due to irresponsibility, the rower must compensate the club. The same goes for lost material.

## **United well-being**

Members should contribute to the comfort in the boathouse. The changing room may not be used to dry clothes or towels.

## **The rowing journal**

The names of rowers, the boat and the rowing area shall be noted in the rowing journal before the boat is taken out. The stroke or the instructor is responsible for this. Other notations should be made after rowing.

## **Responsibility during rowing**

Commands in the boat are made by the stroke, who represents the crew and in every way is responsible for the material and for the behavior of the crew. If there is an instructor present, he or she is instead in command and responsible for the above.

Outings shall be finished before the beginning of darkness.

## **Rowing season**

The rowing season is between 1 May and 15 October.



### **Classification of boats**

Rowing boats class 1 and 2 are sturdy boats, suitable for recreational and beginner rowing. They have foot stretchers without attached shoes.

Boats class 3 and 4 are suitable for experienced rowers only. They have foot stretchers with attached shoes.

Every boat has its own oars, marked with the name of the boat. Oars for recreational boats have blue and white oar blades. Oars for competition boats have oar blades painted black.

### **Daily rowing area**

For class 3-and 4-boats the daily rowing areas during rowing season are:

*The canal*

*Inner harbour*

*The Wharf basin*

*The Turbine canal*

*Malmö Jetty “The Mousetrap”*

*Ribersborg*

We do not have permission to row in *Frihamnen* or *Industrihamnen*. Every outing outside the daily rowing areas is a long-tour. For class 1- and 2-boats, the daily rowing area is the canal during season. After permission from the club captain, or if an instructor accompanies the boat, rowing outside the canal may take place.

### **Long-tour**

During a long-tour, the members must be particularly careful, never to leave the boat out of sight and be back at the club house in good time before the beginning of darkness. The boat shall be rinsed and cleaned. The SR regulations for long-tour rowing in inrigger boats are applicable.

Permission for long-tour rowing is granted by the club captain.

### **Bathing**

Bathing from kays, jetties, Malmö Kallbadhus, in the harbour area or in open water from the clubs' boats is not permitted.

### **Beginners**

Beginners have to fill in the form for new members and apply to a boat master or a board member, who will appoint an instructor.

### **Obedience**

At all times, rowers must obey orders from the club captain, instructor or coach, who answer to the club captain.

### **Boat master**

The boat master supervises the boathouse, helps forming boat crews, appoints boats in class 1 – 3 and makes sure that necessary instruction is given and sees that the rowing regulations are followed. The boat master is available at the boathouse on times stipulated by the club captain. These times are posted in the boathouse.

### **Life jacket (PFD)**

Within the daily rowing areas there are no demands for life jackets. There are special rules for life jackets in connection with long-tours, youth-tours and winter rowing.

### **Juniors**

Junior rowers, 15 – 18 years of age, may row at decided hours, when junior leaders are available and responsible for the session. After permission from the club captain or acting junior leader, rowing without an instructor can take place.

The daily rowing area during season for juniors is the canal. With an instructor, rowing outside the canal can be permitted.

### **Competition**

Competition for Malmö Roddklubb must be approved by the board. At competition the competition regulations from SR have to be followed.

### **Winter rowing**

During winter – 16 October – 30 April – special rules for winter rowing must be followed. Daily rowing area during winter is the canal. Rowing in the harbour can take place only if weather permits and a launch accompanies. The launch may not at any time leave the crew.

If the water temperature is below +10 degrees C, rowers in single sculls and coxless pair always must use life jackets. The club captain is responsible for measuring the water temperature, which is to be posted in the boathouse. The boats may never be used to go through ice.

For youth and juniors, it is stipulated that if the water temperature is below +5 degrees C, a motor boat must accompany the rowers and the skills of the rowers must be approved by a youth or junior leader. Life jackets must be used until the temperature is above +10 degrees C.

### **Dispensation**

After suggestion from the club captain, the board can give dispensation from winter rowing rules for skilled and rowers engaged in serious training.

### **Transgression**

Transgression of these regulations can be punished according to the charters §11 A and E.

